

## **Important Instructions for Returning to Campus and Staying in the hostel**

### **Attention to the B.Tech, M.Tech, MSc and Ph.D. Students**

1. The students have to show their ID proof and print out of Declaration/Undertaking form duly signed by Student and their Parents/Guardian to security person at the institute main gate before entering the campus.
2. No students will be allowed for any undesirable movement on the campus.
3. Students must follow all the steps to protect themselves and others at all times, including proper use of face masks, social distancing, and hand hygiene.
4. Students are strictly required to follow the COVID-19 guidelines as issued/amended from time to time by Central/State/Local administration/Institute during the visit and at campus.
5. Any student with COVID-19 symptoms upon the arrival at the campus must report to the Institute Doctor/Hostel Supervisor immediately without fail. Such students are advised to isolate themselves till the RAPID-Antigen test is conducted.
6. **Students returning to hostels have to follow the procedure as mentioned in the Flow Chart in Annexure-I.**

### **Instructions for Self-observation**

The existing rule of mandatory self-observation seven-day self-isolation for students arriving on campus will continue. However, as per taskforce minutes of meeting dated 24-11-2021, students who report on campus during their respective physical reporting period as per the 52<sup>nd</sup> IAAC resolution No.11 and have undergone vaccination of two doses along with valid negative RT-PCR report (Within 72 hours of the arrival) at the time of arrival have to follow the below guidelines:

1. Report at the main gate, show the valid RTPCRT test, vaccination certificate (both dose) and go for the Rapid Antigen Test immediately. The security will help in coordination the Rapid Antigen Test. If found negative, student can go to the respective hostel and submit all the document in the respective hostel.
2. If student is coming in the evening/night/early morning, such student will be isolated in the Gajjar Bhavan (Boys), Mother Teresa Bhavan (Girls) and Narmad Bhavan (Family). The Rapid Antigen Test will be conducted in the Institute. If found negative, student can go to the respective hostel and submit all the document in the respective hostel.
3. If found positive, student will be isolated in the Narmad Bhavan (Boys/Girls/Family).
4. Students from the DASA Category with valid RTPCRT report, two vaccination dose are supposed to go for mandatory 7 days self-observation period at the Gajjar Bhavan (Boys) and Mother Teresa Bhavan (Girls). Students with **not fully vaccinated** and/or **not having valid RTPCR report will** go for mandatory 14 days self-observation period.

If any student other than DASA category is **not fully vaccinated** and/or **not having valid RTPCR report**, such student has to go for compulsory 7 days self-isolation as below:

1. Students are supposed to go for mandatory 7 days self observation period in the following hostels:  
Gajjar Bhavan (Boys), Mother Teresa Bhavan (Girls), Narmad Bhavan (Family)
2. They have to bring their own Bed sheet, Pillow, Blanket and Lock-Key for door.
3. During 7-days self observation period, the arrangement will be made for Packed meals, breakfast, tea/coffee in their respective rooms, on **payment basis** (food, transportation, and packaging charge)/Mess advance.
4. During 7-days self observation period, the students are not supposed to move in the hostel unnecessarily. They must maintain the social distance and not interact with any other students.
5. Students will self-monitor their health by themselves during self observation period. In case of any symptoms will appear, they must immediately report the same to the respective hostel supervisor and seek medical consultation with the institute CMO.
6. Once student enters the campus, he/she will not be allowed to go out of the campus until the institute permits.

**Students are instructed not to violate any guidelines/instructions issued by Central/State/Local administration/Institute time-to-time**

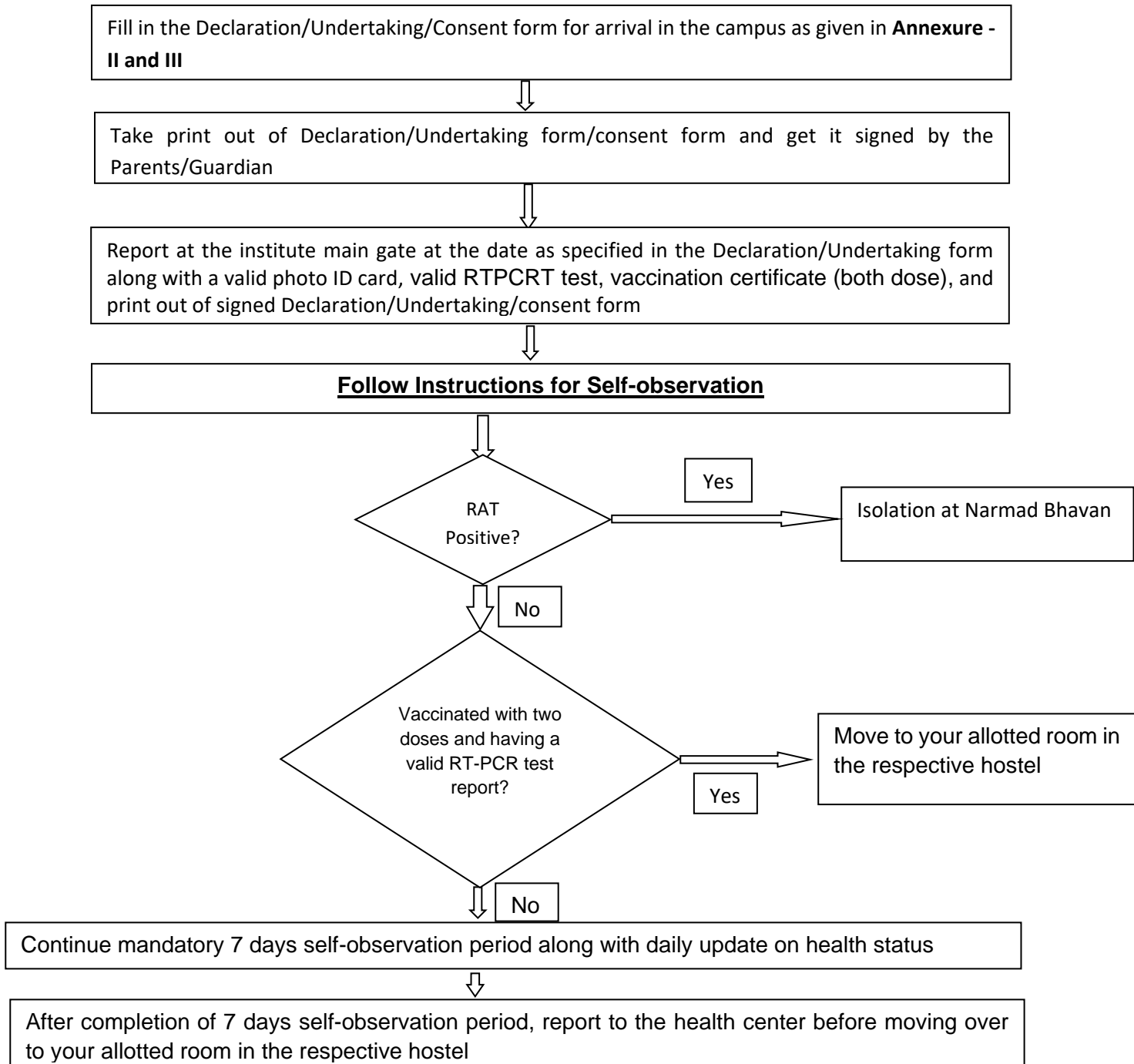
-Sd-  
(Co-Chairman)  
Council of Wardens

Copy to

1. The Director & Dy. Director, for Information please.
2. The Dean (SW) (E-Copy) for Information please.
3. Hostel Notice Boards and Institute website 'student notice' section.
4. All chief wardens (E-copy) for n.a. please.

## ANNEXURE-I

### Flowchart Regarding Returning of the Students in the Institute Hostels



**Self-Declaration / Undertaking by the students returning to SVNIT Campus**

I have gone through and understood important instructions for returning to campus and staying in the hostel of the Institute. I state that I am aware that it is entirely voluntary for me to return to the Institute and that I am doing so of my own free will, having understood the risks inherent in commuting to, and doing classes, laboratory work at the Institute in the current COVID-19 Pandemic.

I am seeking for permission to continue with my research/Lab Work/Study at the Institute and stay in the hostel.

I, \_\_\_\_\_, am coming from

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to the Institute (SVNIT Campus) on ...../..... /2021.

In my opinion, it is completely essential for me to come to study/research lab/computation facility in SVNIT, Surat and the nature and/or stage of my study/research is such that it cannot be done from home and that any further delay would affect my study/research work.

**I declare that**

- I am not having fever, cough and breathing problem (14 days prior to my date of travel).
- None of my family members where I was living (.....), is suffering from fever, cough and breathing problem in the past 14 days prior to my date of travel.
- My parents/ guardians are also fully aware of my wish to return to the campus to start working in the laboratories and other offices for my research/study related activities.
- I will use face mask as well as any other prescribed protective mechanism and maintain physical social distancing in my class room/ Laboratories/ academic area/ Canteen/ hostels and in SVNIT campus.
- I will regularly wash my hands with soap and water for at least 40 seconds or clean them with alcohol-based sanitizer.
- I will use AarogyaSetu App on my mobile phone and it will remain active at all times (through Bluetooth and Wi- Fi)
- I will self-monitor my health every day after I return to the Institute. In case, I develop fever, cough, flu-like symptoms and/or breathing problem then I will inform about it to my parents & guardian/supervisor/ Chief Warden/ Head of department, etc. In addition, I will consult a doctor and follow medical advice.

I understand that on joining the hostel, the existing rule of mandatory self-observation seven-day self-isolation for students arriving on campus will continue. However, as per taskforce minutes of

meeting dated 24-11-202, students have undergone vaccination of two doses along with valid negative RT-PCR report at the time of arrival may be permitted to stay in allotted room in the hostel after undergoing Rapid Antigen Test.

- I shall bring my own masks, sanitizer and a thermometer for monitoring body temperature for personal use.
- I understand that in the hostel I have to share rooms, common washrooms, and dining facility, etc. I shall take necessary care all the time by diligently following all instructions/notices/protocols in the hostel.
- I will never demand to go out of campus until the Institute permits

Signature of Student	:	
Name of Student	:	
Admission Number	:	
Signature of Parent/Guardian	:	
Name of Parent/Guardian	:	
Mobile Number:	:	

**Letter of Consent**

**Name of Student** \_\_\_\_\_

**Admission Number** \_\_\_\_\_

**Name of Parent** \_\_\_\_\_

**Address** \_\_\_\_\_

\_\_\_\_\_

**Mo.:** \_\_\_\_\_

**Date:** \_\_\_\_\_

To,  
The Director  
SVNIT, Surat-395007

**Subject:** Matter of giving consent letter to send my son/daughter to college for direct academic work.

Respected Sir

With reference to the above subject, stating that in the present situation of covid-19, the conditions for compliance with the guidelines (SOP) prescribed by the Government, the actual educational work for the students will start from 03/01/2022. My son/daughter \_\_\_\_\_ . I agree to be sent him/her to college for direct academic work. I guarantee that my son/daughter will follow the Government's Guidelines (SOP) and the guideline on Covid-19. I guarantee that if someone from my family is infected with Corona or my residence is in the containment zone, I will not send my son/daughter to the college.

As far as we know, my son/daughter is completely healthy. If my son/daughter becomes infected with Covid-19 in future, it will not be the responsibility of the Institute.

Yours faithfully

**Student Signature**

**Parents Signature**